

Central Mississippi River Regional Planning Partnership Meeting

26 September 2019

7:30 am, Sherburne County Government Center Board Room

Agenda

1. **Welcome and introductions**
2. **Agenda:** Review, revise, approve
3. **Meeting notes:** Review, revise, approve
4. **Treasurer's Report:** Review, receive
5. **Planning and Economic Development RFQ**
6. **Updated JPA:** Review, revise, approve
7. **Update SRF study:**
8. **Schedule**
9. **Future agenda items**

Items 2-4: Admin

- **Agenda:** Review, revise, approve
- **Last meeting notes:** Review, revise, approve
- **Treasurer's Report:** Review, receive



5: RFQ for Planning and Economic Development Consultant

Item 5a: RFQ

- **Shift from Request for Proposals to Request for Qualifications:**
 - RFQ clarifies Partnership's desire to jointly define scope and implement
 - Reduces detail required from consultants while retaining key priorities
 - Questions?

Item 5b: RFQ

- **Partner relationships, alignment:**
 - In August-September, Partners worked with their elected bodies on process to ensure alignment through planning process
- **Partner results?**

Item 5c: RFQ

- **RFQ content:**
 - Retains Partnership's priorities, criteria
 - Reduces scope detail
 - Focuses on approach, team qualifications, and project experience
 - Adds Partnership's commitment to protect relationships among members and between members and consultant
 - 15-page limit including resumes and projects
 - Questions, changes?
- **Requested action:** Approve

Item 5d: RFQ

- **RFQ proposed process:**
 - 9/26: Issue
 - 10/17: Due
 - 10/18: Review, select firms to interview
 - Liaison Team members + Weber
 - 10/22-23: Interviews, recommendation
 - Liaison Team members + O'Neill, Hansen, Dolan, Stumpf or Vetsch, and Wilfahrt
 - 10/24: Partnership authorization to proceed
 - Late Oct: Scope and contract negotiations
 - Early Nov: Launch
 - Questions, changes?
- **Requested action: Approve**

Item 6: Revised JPA

- **Joint Powers Agreement**
 - Appointed team of O'Neill, Willfahrt, Weber, Kelly, and Carroll updated the JPA to reflect current activities
 - Review by attorneys indicated need to update the entire JPA
 - Team did so jointly and in consultation with Partners and attorneys
 - Revised JPA for Partnership's consideration is the result of that collaborative process
- **Requested action: Approve**

Item 7: Final SRF Study

- **Final SRF Study**
 - 2017-18 study was never finalized
 - Partnership appointed team of Dolan, Witter, Wilfahrt, Stumpf, O'Neill, Vetsch, and Danielowski
 - Team worked with SRF to finalize the Study
 - Final Study for Partnership's consideration is the result of that effort
- **Action:** Accept update

Item 8-10: Schedule

Future
agenda items

Adjourn

- **Schedule:**
 - Schedule meeting for CMRP workplan and budget discussion, and to determine whether there are changes to member dues
- **Future agenda items?**
- **Adjourn**