

Regional Planning RFQ: Initial Review 10/17/19

RFQ Initial Review: Team members

- Liaison Team/planners:
 - Marc Schneider, Sherburne Co
 - Angela Schumann, Monticello
 - Jacob Sanders, Becker
 - Michael Healy, Big Lake
- Administration: Dan Weber, Sherburne Co
- Process consultant: Anne Carroll

RFQ Initial Review: Criteria

- **Experience:** Extensive experience with similar multijurisdictional regional plans
- **Team:** Qualified and experienced team; expertise specific to project process and content requirements
- **Approach:** Clear, concise, and relevant approach to this unique project; commitment to this work; coherent ideas, communicated well
- **Engagement:** Deep experience with robust, creative, inclusive engagement; candid, experienced with diverse perspectives, able to bring people together
- **Resource Mgmt:** Time, money, value

RFQ Initial Review: Process

- Reviewed and assessed Statements of Qualification against criteria
- Prepared brief descriptions of results
- Reached conclusions on firms to interview
- Developed interview materials
- Notified all firms of conclusions and arranged all interviews

RFQ Initial Review: Conclusions

Firms *not* to interview

Issues:

- Less tailored content, approach
- Insufficient project experience with complex, regional, multijurisdictional planning projects
- Team expertise not as clearly aligned with project needs and priorities

Firms:

- czb: Alexandria, VA
- KLJ: West Fargo, ND
- Loucks: Maple Grove, MN
- Institute on the Environment: Univ of MN

Note: UM submission was supplemental only: They develop and apply tools and models to help decision makers assess the trade-offs of economic development and land use change.

RFQ Initial Review: Conclusions

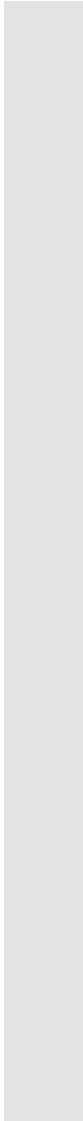

Firms invited to interview

Characteristics:

- Approach aligns with Partnership priorities
- Multijurisdictional experience
- Full complement of expertise needed for this project
- Tight, experienced teams
- Balance between their experience and commitment to customizing the scope to project needs
- Solid approaches to engagement, communications

Firms:

- Clarion Associates: Denver, CO
- HKGi: Minneapolis, MN
- Planning NEXT: Columbus, OH
- Stantec: Minneapolis, MN



Regional Planning
RFQ: Interviews,
Recommendation
10/22-23/19

RFQ Interviews: Team

- Liaison Team/planners:
 - Marc Schneider, Sherburne Co
 - Angela Schumann, Monticello
 - Jacob Sanders, Becker
 - Michael Healy, Big Lake
- Partners, administration:
 - Darek Vetsch (partner), Wright Co
 - Dan Weber, Sherburne Co
 - Lloyd Hilgart (alternate partner), Monticello
 - Tim Dolan (partner), Sherburne Co
- Process consultant: Anne Carroll

RFQ

Interviews: Firms, Format

October 22-23, 2019

- Clarion Associates, Denver, CO
- HKGi, Minneapolis, MN
- Planning NEXT, Columbus, OH
- Stantec, Minneapolis, MN

Format

- Welcome, introductions (5 min)
- Presentation (20 min)
- Q&A (30 min)
- Close (5 min)

RFQ
interviews:
Criteria

+++++

RFQ
Interviews:
Conclusions

**The Interview Team is recommending
Planning NEXT to the Partnership.**

+++ summary of pros/cons

**++ Recommendation of ++ to develop scope
and prepare contract for Partnership approval
at virtual/special meeting on November +++**



JPA Revisions

JPA: Language Updates

- Changed name
- New members require 75% majority (2.2)
- Clarified 51% required for all other matters, with one vote from each side of the river still required (2.6)
- Clarified new specific powers reflecting planning and recommending purpose (3.2)
- Added standard language outlining withdrawal and termination (5.1-5.3)

JPA: Clarified Annual Requirements

- Board Officers elected annually (2.4)
- Board meeting times set annually by resolution at first meeting of the year or via bylaws (2.5)
- JPA reviewed annually during workplanning, focused on mission, member commitment (3.3)
- Sets annual budget deadline of July 31 to align with member's budget calendars (4.1)
- Clarified language regarding budgeting and accounting services (4.3)

JPA: Other Language Updates

- Additional language throughout the document updated based on standard MCIT and LMC recommendations
- Questions?

Item : Final SRF Study

- **Final SRF Study**
 - 2017-18 study was never finalized
 - Partnership appointed team of Dolan, Witter, Wilfahrt, Stumpf, O'Neill, Vetsch, and Danielowski
 - Team worked with SRF to finalize the Study
 - Final Study for Partnership's consideration is the result of that effort
- **Action:**

