

# Central Mississippi River Regional Planning Partnership

January 28, 2021

7:30 am, Sherburne County Government Center, County Board  
Room <under COVID-19, meetings are either in-person or  
virtual; see [Agenda](#) for dial-in information>



# Routine Business

# 1: Introduction

## 1. Introduction

- Welcome and call to order
- Introductions/roll call (in person and online)
  - i. New Partnership representatives, alternates from Big Lake and Monticello
  - ii. New administrator for Monticello
  - iii. New assistant secretary Elizabeth Clow from Wright County

## 2: Agenda

### 2. Action: Approve agenda

#### Routine Business:

1. Introduction
2. Agenda
3. Previous meeting draft notes
4. Treasurer's Report (To be done in October)

#### Action Items, Issues:

5. Elect 2021 officers
6. Report on 2020 Workplan/Budget
7. Proposed 2021 Workplan
8. Proposed amended 2021 Budget
9. Reaffirm governing agreements
10. Required annual forms
11. 2021 meeting dates, times, locations
12. Framework 2030, Round 2 recommendations

#### Discussion or Information Items:

13. Framework 2030 next steps, timing
14. Future agenda items

## 3 & 4: Meeting Notes and Treasurer's Report

### 3. Draft notes from previous meeting:

- **Action:** Review/revise; approve

### 4. **Treasurer's Report**

- Replaced this month by the budget and other financial materials

## 5: Governance, Elect 2021 officers

- 5. Action: Elect 2021 officers**
  - a. Nominations
  - b. Discussion
  - c. Vote and seat new officers

## 6: Governance, Report on 2020 Workplan/ Budget

6. **Action: Review and receive Report on 2020 Workplan / Budget <Decision Memo>**
  - a. Report prepared by Anne Carroll to support Partnership's accountability and transparency after first full year with more formal Workplan and budget
  - b. Executive Committee recommendation: Review, revise as needed, and vote to receive

## 7: Governance, Proposed 2021 CMRP Workplan

7. **Action: Review, revise as needed, approve [2021 Workplan](#)**  
<[Decision Memo](#)>
  - a. Prepared by CMRP task force led by treasurer Tim Dolan, with Dan Weber, Anne Carroll, Marc Schneider
  - b. Tight focus on Partnership's work, quarterly format
  - c. Bundles anticipated work into 3 sets:
    - i. Projects: Completing Framework 2030
    - ii. Activities: General statements about future action steps (no detail)
    - iii. Oversight, governance, communications: Mix of ongoing, periodic, and one-time efforts re: leadership, accountability, best practices, compliance
  - d. Executive Committee recommendation: Review, revise as needed, and approve



## 8: Governance, Proposed amended 2021 Budget

8. **Action: Review, revise as needed, approve 2021 Budget**  
<Decision Memo>
  - a. Prepared by CMRP task force led by treasurer Tim Dolan, with Dan Weber, Anne Carroll, Marc Schneider
  - b. Amends the 2021 budget (created in July to support Partner budget planning) and reflects new information, direction
  - c. Major change: Decrease total Partner income, thus decrease annual fees for all Partners
  - d. Other revisions: Cost shifts from 2020 to 2021, clarifications based on Workplan.
  - e. Executive Committee recommendation: Review, revise as needed, and approve

## 9: Governance, Reaffirm Governing Agreements

### 9. Action: Review, update as needed, reaffirm existing Governing Agreements <[Decision Memo](#)>

- a. Routine annual reaffirmation of all current governing agreements (listed in Decision Memo)
- b. Executive Committee recommendation: Review, discuss as needed, and vote to reaffirm

# 10: Governance, Required annual forms

## 10. Conflict of Interest and Code of Conducts

- a. Required annually from all Partners and Alternatives
- b. CMRP feedback on e-signature process this year

| First   | Last        | Rep                   | Partner | Partner, alternate | 2021 Code of Conduct | 2021 Conflict of Interest |
|---------|-------------|-----------------------|---------|--------------------|----------------------|---------------------------|
| Larry   | Alfords     | Big Lake Township     |         | 1                  | x                    | x                         |
| Tracy   | Bertram     | City of Becker        | 1       |                    | x                    | x                         |
| Dean    | Brenteson   | Big Lake Township     | 1       |                    |                      |                           |
| Shannon | Bye         | Monticello Township   |         | 1                  |                      |                           |
| Mark    | Daleiden    | Wright County         |         | 1                  | x                    | x                         |
| Raeanne | Danielowski | Sherburne County      |         | 1                  | x                    | x                         |
| Tim     | Dolan       | Sherburne County      | 1       |                    | x                    | x                         |
| Barry   | Heikkinen   | Silver Creek Township | 1       |                    | x                    | x                         |
| Rick    | Hendrickson | City of Becker        |         | 1                  |                      |                           |
| Lloyd   | Hilgart     | City of Monticello    | 1       |                    |                      |                           |
| Bob     | Idziorek    | Monticello Township   | 1       |                    |                      |                           |
| Chris   | Klein       | Silver Creek Township |         | 1                  |                      |                           |
| Paul    | Knier       | City of Big Lake      |         | 1                  |                      |                           |
| Brian   | Kolbinger   | Becker Township       | 1       |                    | x                    | x                         |
| Paul    | Seefeld     | City of Big Lake      | 1       |                    |                      |                           |
| Darek   | Vetsch      | Wright County         | 1       |                    | x                    | x                         |
| Brad    | Wilkening   | Becker Township       |         | 1                  |                      |                           |

11: 2021  
Meeting  
Dates, etc.

11. Action: Set 2021 meeting dates, times, location

## 12: Framework 2030, Round 2 engagement

- 12. Action: Review, revise, act on ExComm recommendations for Round 2**
  - a. Reminder, Round 2 purpose and scope:
    - i. Gather feedback on draft vision and strategies (developed from Partnership guidance and Round 1 stakeholder input)
    - ii. Use stakeholder feedback to make fully informed decisions on Framework 2030
  - b. ExComm recommendations: Restart Round 2 engagement with simplified survey on new online format and updated outreach and communications [plan](#); close March 19.
    - i. See new online survey format [Update Survey](#)
    - ii. Summary of outreach and communications:
    - iii. Action: Make decision
  - c. ExComm recommendation: Cancel March meeting (results won't be ready)
    - i. Action: Make decision

## 12: Framework 2030, Round 2 engagement

### 13. Action, continued: Review, revise, act on ExComm recommendations for Round 2

- a. Partnership Round 2 workshop to provide feedback on draft vision and strategies and shape direction of Framework 2030. ExComm proposes:
  - i. 2-hour workshop in late February, *in person with COVID safety precautions* + virtual option for CMRP members who so choose
  - ii. Specific date/time per Doodle poll, with options including days and evenings to ensure everyone can stay for the full 2-hour workshop
  - iii. Action: Reach agreement
- b. Partner “hosts” for local Round 2 (virtual) sessions for your elected/appointed bodies + public to provide feedback on draft vision and strategies; organized/run by staff, consultants
  - i. Agree on who will “host” these and when (before March 19)

## 13: Framework 2030 next steps, timing

- **Round 2: Feedback on draft vision, strategies**
  - a. Late February Partnership workshop
  - b. February-March survey open + local virtual sessions
  - c. Round 2 results: Planning NEXT analyzes and reports out
- **Develop Framework, vision, strategies:** CMRP workshop (regular April meeting date) to review and discuss Round 2 analyses and resulting proposed revisions to conceptual framework, vision, and regional strategies; provide direction and approval
- **Round 3: Final community feedback** (online)
- **Finalize Framework 2030** content, action plan, etc.

## 14: Meeting agenda items

### **14.** Future agenda items from the Partnership:

- a.
- b.



13: Adjourn