



Partnership Business Meeting

February 24, 2022 at 7:30 a.m.

- www.RegionalPlanningPartnership.org
- RegionalPlanningPartnership@gmail.com
- [Partnership and Staff Roster](#)

- In-person meeting will be held at Sherburne County Government Center - County Board Room, 13880 Business Center Drive, Elk River 55330
- Join the meeting from a computer click [here](#); join by phone: **+1-510-338-9438**, meeting number (access code): **2551 600 4543**, meeting password: 7HGvPMaRY95 (74487627 from phones)

TOPIC	ACTION	LEAD																											
Routine Business	Action	Lead																											
<p>1. Welcome and call to order (Link: Presentation)</p> <p>2. Introductions/roll call for both in-person and online (sign-in sheet as relevant)</p> <p>a. <u>Members Present (in person or remotely):</u></p> <table border="1"> <tr> <td>Becker, City</td> <td><input type="checkbox"/> Tracy Bertram (P) <input checked="" type="checkbox"/> Rick Hendrickson (A)</td> <td><input type="checkbox"/> Greg Pruzinske (Admin) <input checked="" type="checkbox"/> Jacob Sanders (LT)</td> </tr> <tr> <td>Becker Township</td> <td><input checked="" type="checkbox"/> Brian Kolbinger (P)</td> <td><input type="checkbox"/> Brad Wilkening (A)</td> </tr> <tr> <td>Big Lake, City</td> <td><input type="checkbox"/> Paul Seefeld (P) <input type="checkbox"/> Kim Noding (A)</td> <td><input checked="" type="checkbox"/> Clay Wilfahrt (Admin) <input type="checkbox"/> Lucinda Meyers (LT)</td> </tr> <tr> <td>Big Lake Township</td> <td><input checked="" type="checkbox"/> Dean Brenteson (P)</td> <td><input type="checkbox"/> Larry Alford (A)</td> </tr> <tr> <td>Monticello, City</td> <td><input type="checkbox"/> Lloyd Hilgart (P) <input type="checkbox"/> Charlotte Gabler (A)</td> <td><input checked="" type="checkbox"/> Rachel Leonard (Admin) <input type="checkbox"/> Angela Schumann (LT)</td> </tr> <tr> <td>Monticello Township</td> <td><input checked="" type="checkbox"/> Bob Idziorek (P)</td> <td><input type="checkbox"/> Shannon Bye (A)</td> </tr> <tr> <td>Sherburne County</td> <td><input checked="" type="checkbox"/> Tim Dolan (P) <input type="checkbox"/> Raeanne Danielowski (A)</td> <td><input checked="" type="checkbox"/> Dan Weber (Admin) <input checked="" type="checkbox"/> Marc Schneider (LT)</td> </tr> <tr> <td>Silver Creek Township</td> <td><input checked="" type="checkbox"/> Barry Heikkinen (P)</td> <td><input type="checkbox"/> Chris Klein (A)</td> </tr> <tr> <td>Wright County</td> <td><input checked="" type="checkbox"/> Darek Vetsch (P) <input type="checkbox"/> Mark Daleiden (A)</td> <td><input checked="" type="checkbox"/> Lee Kelly (Admin) <input type="checkbox"/> Barry Rhineberger (LT)</td> </tr> </table> <p>b. <u>Others Present (in person or remotely)</u></p> <p>i. Consultants, staff: Marie Pflipsen, Anne Carroll, Jeff O'Neill, Bill Kemp</p>	Becker, City	<input type="checkbox"/> Tracy Bertram (P) <input checked="" type="checkbox"/> Rick Hendrickson (A)	<input type="checkbox"/> Greg Pruzinske (Admin) <input checked="" type="checkbox"/> Jacob Sanders (LT)	Becker Township	<input checked="" type="checkbox"/> Brian Kolbinger (P)	<input type="checkbox"/> Brad Wilkening (A)	Big Lake, City	<input type="checkbox"/> Paul Seefeld (P) <input type="checkbox"/> Kim Noding (A)	<input checked="" type="checkbox"/> Clay Wilfahrt (Admin) <input type="checkbox"/> Lucinda Meyers (LT)	Big Lake Township	<input checked="" type="checkbox"/> Dean Brenteson (P)	<input type="checkbox"/> Larry Alford (A)	Monticello, City	<input type="checkbox"/> Lloyd Hilgart (P) <input type="checkbox"/> Charlotte Gabler (A)	<input checked="" type="checkbox"/> Rachel Leonard (Admin) <input type="checkbox"/> Angela Schumann (LT)	Monticello Township	<input checked="" type="checkbox"/> Bob Idziorek (P)	<input type="checkbox"/> Shannon Bye (A)	Sherburne County	<input checked="" type="checkbox"/> Tim Dolan (P) <input type="checkbox"/> Raeanne Danielowski (A)	<input checked="" type="checkbox"/> Dan Weber (Admin) <input checked="" type="checkbox"/> Marc Schneider (LT)	Silver Creek Township	<input checked="" type="checkbox"/> Barry Heikkinen (P)	<input type="checkbox"/> Chris Klein (A)	Wright County	<input checked="" type="checkbox"/> Darek Vetsch (P) <input type="checkbox"/> Mark Daleiden (A)	<input checked="" type="checkbox"/> Lee Kelly (Admin) <input type="checkbox"/> Barry Rhineberger (LT)		Chair
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<p>3. Agenda: Revise/approve</p> <p><i>Notes: Vetsch moved to approve the agenda. Second by Heikkinen. Approved.</i></p>	Changes, Approve	Chair																											
<p>4. Previous meeting notes</p> <p><i>Notes: Vetsch moved to approve the previous meeting notes. Second by Brenteson. Approved.</i></p>	Changes, Approve	Chair																											
<p>5. Treasurer's Report</p> <p><i>Notes: Membership dues are still being collected. Heikkinen moved to receive the Treasurer's Report. Second by Idziorek. Approved.</i></p>	Questions, Receive	Treasurer																											
Action Items	Action	Lead																											

<p>6. CMRP. Proposed resolution supporting the MnDOT fiber optic project along Hwy 25 between Big Lake and Monticello. Decision memo, resolution.</p> <p><i>Notes: Both Sherburne County and Wright County are supporting the project. Weber stated the project is a win for everyone. It advances the commitment to expand broadband in the region as the project allows local jurisdictions to add fiber.</i></p> <p><i>Vetsch moved to approve a resolution supporting the MnDOT fiber optic project. Second by Dolan. Approved.</i></p>	<p>Discuss, decide</p>	<p>Dan Weber</p>
<p>7. CMRP. Proposed budget amendment re: 2022 township fees. Decision memo.</p> <p><i>Notes: Carroll stated when the JPA was developed, 50% of the fees were paid by the counties and the other 50% of the cost was split evenly between the other members (cities and townships). Over time, it has become clear the cities and counties are seeing the most benefits. As work continues to expand and extend, value will increase and the townships will see more benefits. Since the townships are seeing less direct benefits at this time, it is being proposed to reduce the 2022 fees for member townships by 50%.</i></p> <p><i>Hendrickson asked about previous plans to put together a list of talking points about how CMRP benefits townships. Vetsch stated townships don't have the same desire or need to invest the same amount of money into the group as cities, however, it is still beneficial for townships to know what is going on, how it will impact them, and have a place at the table at least for CMRP-related work.</i></p> <p><i>Heikkinen stated there is a Silver Creek Township member that would like to end membership but the reduced cost may allow the membership to continue. Hendrickson asked about root causes; Vetsch has previously met with township boards about CMRP and volunteered to talk with the Silver Creek Township board. He noted that CMRP is routinely working on topics that affect some member jurisdictions more than others, and the region as a whole; members cannot come and go when there is an issue that affects them.</i></p> <p><i>The group agreed there is a need to address underlying issues as they emerge, and routinely ensure elected bodies see and understand the work that CMRP is doing. The upcoming State of the Region Forum should also help with this.</i></p> <p><i>Vetsch moved to reduce township fees by 50% in 2022. Second by Heikkinen. Approved.</i></p>	<p>Discuss, decide</p>	<p>Chair + Anne Carroll</p>
<p>8. State of the Region Forum: Update and decision on date/time/logistics</p> <p>a. Proposed: April 6, 3:30-5:00 pm (open at 3:00 for networking), Pebble Creek Golf Club in Becker</p> <p>b. Discussion of invitees and agenda</p> <p><i>Notes: Carroll stated the Agenda will cover Framework 2030, the new dashboard, and breakout sessions. The event will be in-person only. Attendees will receive an informational packet. Snacks and non-alcoholic beverages will be provided.</i></p> <p><i>Invitations will be sent to elected and appointed officials from member and neighboring jurisdictions, school superintendents, legislators, Xcel Energy, CentraCare, Chamber of Commerce, staff, and others; local news outlets will be notified.</i></p> <p><i>Hendrickson suggested changing the name of the event. After discussion, Dolan moved to change the name of the event to CMRP Regional Forum and to approve the date, time, and location. Second by Hendrickson. Approved.</i></p>	<p>Discuss, decide</p>	<p>Anne Carroll</p>

<p>9. Framework 2030. Strategy-Action Monthly Update a. This presents updates for action items scheduled in the current and next quarter, and seeks CMRP feedback and guidance <i>Notes: See detailed information in the Update above and the presentation. Additional discussion: Kemp stated there have been discussions about how to best make resources available for everyone. Sherburne County's GIS department prepared web-based mapping to look at the region's zoning. Jurisdictions can upload shapefiles and there will be the ability to apply tools to search for things such as zoning types and acreage. The map will be located on the CMRP website in March. Each jurisdiction will have to work with CMRP to ensure the information is being updated.</i></p>	Discuss, provide guidance	Bill Kemp
Discussion or Information Items	Action	Lead
<p>10. CMRP. Community update: Wright County a. Presented by Lee Kelly; see contents in presentation</p>		Lee Kelly
<p>11. CMRP/Framework 2030. Committee and task force reports a. Transportation Task Force: i. First full meeting of the task force was on Feb. 16 Meeting Notes ii. Reviewed and discussed the Oct. 2020 MnDOT and FHWA Presentation to provide context for the task force iii. Focused on the the steps necessary to respond to the charges given to the Task Force the Oct. 28, Decision Memo b. Placemaking Committee: Update on Placemaking Microgrant information and online application, website <i>Notes:</i> <ul style="list-style-type: none"> Placemaking: There was initial microgrant interest but then a pause. Carroll asked for another promotional round about them. Transportation: Members are Danielowski, Hendrickson, Hilgart, and various staff. The meetings will be tracked in a similar format to current partnership meetings. </p>		Rick Henderson (Transportation)
<p>12. CMRP. Required signed documents: Update a. CMRP requires the conflict of interest and revised code of conduct forms to be signed each year (reference: Bylaws, conflict of interest policy and form) b. Both have been sent electronically for e-signature and are due now <i>Notes: None</i></p>		Chair
<p>13. Other business/future agenda items: a. Future community updates: March is Sherburne County; who will do April? <i>Notes:</i> <ul style="list-style-type: none"> The key content that comes out of the CMRP Regional Forum will be discussed at the April meeting, so no community presentation. Vetsch encouraged a member to apply for the Energy Transition Committee. The City of Becker passed a resolution of support for Mary McCumber. </p>		Chair
<p>14. Adjourned: Meeting adjourned at 8:58 a.m.</p>		