



Partnership Business Meeting

August 25, 2022, at 7:30 a.m.

- www.RegionalPlanningPartnership.org
- RegionalPlanningPartnership@gmail.com
- [Partnership and Staff Roster](#)

- In-person meeting will be held at Sherburne County Government Center - County Board Room, 13880 Business Center Drive, Elk River 55330
- Join the meeting from a computer click [here](#); join by phone: **+1-510-338-9438**, meeting number (access code): 2551 655 2595, meeting password: s7jHQjcSM83 (77547527 from phones)

TOPIC	ACTION	LEAD																																																									
Routine Business	Action	Lead																																																									
1. Welcome and Call to Order 2. Introductions/roll call for both in-person and online (sign-in sheet as relevant) <ul style="list-style-type: none"> a. <u>Members Present (in person or remotely):</u> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 30%;">Becker, City</td> <td style="width: 35%;"><input checked="" type="checkbox"/> Tracy Bertram (P)</td> <td style="width: 35%;"><input checked="" type="checkbox"/> Greg Lerud (Admin)</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Rick Hendrickson (A)</td> <td><input type="checkbox"/> Jacob Sanders (LT)</td> </tr> <tr> <td>Becker Township</td> <td><input checked="" type="checkbox"/> Brian Kolbinger (P)</td> <td></td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/> Brad Wilkening (A)</td> <td></td> </tr> <tr> <td>Big Lake, City</td> <td><input checked="" type="checkbox"/> Paul Seefeld (P)</td> <td><input checked="" type="checkbox"/> Hanna Klimmek (Admin)</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Kim Noding (A)</td> <td><input type="checkbox"/> Lucinda Spanier (LT)</td> </tr> <tr> <td>Big Lake Township</td> <td><input checked="" type="checkbox"/> Dean Brenteson (P)</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Larry Alford (A)</td> <td></td> </tr> <tr> <td>Monticello, City</td> <td><input type="checkbox"/> Lloyd Hilgart (P)</td> <td><input checked="" type="checkbox"/> Rachel Leonard (Admin)</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Charlotte Gabler (A)</td> <td><input type="checkbox"/> Angela Schumann (LT)</td> </tr> <tr> <td>Monticello Township</td> <td><input type="checkbox"/> Bob Idziorek (P)</td> <td></td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/> Shannon Bye (A)</td> <td></td> </tr> <tr> <td>Sherburne County</td> <td><input checked="" type="checkbox"/> Raeanne Danielowski (P)</td> <td><input checked="" type="checkbox"/> Dan Weber (Admin)</td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/> Tim Dolan (A)</td> <td><input checked="" type="checkbox"/> Marc Schneider (LT)</td> </tr> <tr> <td></td> <td></td> <td><input checked="" type="checkbox"/> Jessica Barthel (Sec'y)</td> </tr> <tr> <td>Silver Creek Township</td> <td><input checked="" type="checkbox"/> Barry Heikkinen (P)</td> <td></td> </tr> <tr> <td></td> <td><input type="checkbox"/> Chris Newman (A)</td> <td></td> </tr> <tr> <td>Wright County</td> <td><input checked="" type="checkbox"/> Darek Vetsch (P)</td> <td><input checked="" type="checkbox"/> Clay Wilfahrt (Admin)</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Mark Daleiden (A)</td> <td><input checked="" type="checkbox"/> Barry Rhineberger (LT)</td> </tr> </tbody> </table> b. <u>Others Present (in person or remotely)</u> <ul style="list-style-type: none"> ■ Staff, consultants: Bill Kemp 	Becker, City	<input checked="" type="checkbox"/> Tracy Bertram (P)	<input checked="" type="checkbox"/> Greg Lerud (Admin)		<input type="checkbox"/> Rick Hendrickson (A)	<input type="checkbox"/> Jacob Sanders (LT)	Becker Township	<input checked="" type="checkbox"/> Brian Kolbinger (P)			<input checked="" type="checkbox"/> Brad Wilkening (A)		Big Lake, City	<input checked="" type="checkbox"/> Paul Seefeld (P)	<input checked="" type="checkbox"/> Hanna Klimmek (Admin)		<input type="checkbox"/> Kim Noding (A)	<input type="checkbox"/> Lucinda Spanier (LT)	Big Lake Township	<input checked="" type="checkbox"/> Dean Brenteson (P)			<input type="checkbox"/> Larry Alford (A)		Monticello, City	<input type="checkbox"/> Lloyd Hilgart (P)	<input checked="" type="checkbox"/> Rachel Leonard (Admin)		<input type="checkbox"/> Charlotte Gabler (A)	<input type="checkbox"/> Angela Schumann (LT)	Monticello Township	<input type="checkbox"/> Bob Idziorek (P)			<input checked="" type="checkbox"/> Shannon Bye (A)		Sherburne County	<input checked="" type="checkbox"/> Raeanne Danielowski (P)	<input checked="" type="checkbox"/> Dan Weber (Admin)		<input checked="" type="checkbox"/> Tim Dolan (A)	<input checked="" type="checkbox"/> Marc Schneider (LT)			<input checked="" type="checkbox"/> Jessica Barthel (Sec'y)	Silver Creek Township	<input checked="" type="checkbox"/> Barry Heikkinen (P)			<input type="checkbox"/> Chris Newman (A)		Wright County	<input checked="" type="checkbox"/> Darek Vetsch (P)	<input checked="" type="checkbox"/> Clay Wilfahrt (Admin)		<input type="checkbox"/> Mark Daleiden (A)	<input checked="" type="checkbox"/> Barry Rhineberger (LT)		Chair
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3. Agenda: Revise/approve <i>Notes: Motion to approve made by Darek Vetsch. Seconded by Tracy Bertram. There were no nays. The motion carried.</i>	Changes, Approve	Chair																																																									
4. Previous meeting notes <i>Notes: Motion to approve made by Dean Brenteson. Seconded by Barry Heikkinen. There were no nays. The motion carried.</i>	Changes, Approve	Chair																																																									
5. Treasurer's report: For acceptance only; detailed budget information included in agenda item below on proposed 2022 budget adjustments and 2023 budget. <i>Notes: Motion to accept made by Barry Heikkinen. Seconded by Tracy Bertram. There were</i>	Acceptance	Treasurer																																																									

<i>no nays. The motion carried.</i>		
Action Items:	Action	Lead
<p>6. Terminate Professional Services Contract with Carroll, Franck, and Associates Clay Wilfahrt discussed the partnerships growth transition from Framework 2030 to a transportation solution with the support County Engineering staff. ExComm met and recommended to terminate the contract with Anne Carroll. Darek Vetsch commented that Anne has done a fine job getting the partnership where they are today. <i>Darek Vetsch made a motion to terminate the Professional Services Contract with Carroll, Franck, and Associates and give a 30-day notice of termination.</i> <i>Tracy Bertram seconded the motion. There were no nays. The motion carried.</i></p>		Clay
<p>7. Purpose and Needs RFP This was an information item only. Clay Wilfahrt discussed the plans to develop an RFP for a Purpose and Needs Study. Sherburne and Wright County’s Engineers (Andrew Witter and Virgil Hawkins will work with several consultants and the State to draft an RFP and qualifications for the Purpose and Needs Study. The process is to work towards a Pell Grant but also a Tier 1 EIS as well. MNDOT wants to partner with CMRP and help. This is no longer a Bridge Project; it is a Transportation Solutions Group. Bill Kemp has met with Tom Cruikshank from MnDOT and started to organize information and guidance from State.</p>		Virgil & Andrew
<p>8. Discuss Future Plans—Work and Meeting Structures Darek Vetsch stated that the Executive Committee and staff has met to develop a new plan moving forward. The recommendation is to pause Framework 2030 and move forward with a Transportation Solution. After a consultant is on board, the Partnership may need to look at the structure of the organization to see if a JPA still makes sense or if the partnership needs to morph into something different like a 501(3)(c) or coalition. Clay Wilfahrt stated that the Executive Committee would like staff to look at what other similar groups have done in terms of organization, such as the I-94 Coalition. Logistic for upcoming meeting agendas Wright County will prepare agendas and Sherburne County will manage minutes for meetings. There was round table discussion around pausing the Action Plans to Framework 2030 and that the content of that Framework 2030 maybe picked up at some point down the road if/when the partnership agrees it’s appropriate. <i>Darek Vetsch made a motion to pause Framework 2030, have staff consider options on how this group moves forward including economic development options, and for staff to amend the budget to allow the group to move forward.</i> <i>Dean Brenteson seconded the motion. There were no nays. The motion carried.</i></p>		Darek & Clay
Discussion or Information Items	Action	Lead
<p>9. Other business/future agenda items:</p> <ul style="list-style-type: none"> a. Community update: Sherburne County to be scheduled at a future partnership meeting. b. Other: The next meeting date is scheduled for September 29, 2022 		Chair
<p>10. Adjourned: Meeting adjourned at 8:00 a.m. <i>Motion to adjourn made by Darek Vetsch. Seconded by Barry Heikkinen. There were no nays. The motion carried.</i></p>		Chair