



Partnership Business Meeting

September 29, 2022 at 7:30 a.m.

- www.RegionalPlanningPartnership.org
- RegionalPlanningPartnership@gmail.com
- [Partnership and Staff Roster](#)

- In-person meeting will be held at Sherburne County Government Center - County Board Room, 13880 Business Center Drive, Elk River 55330
- Join the meeting from a computer click [here](#); join by phone: **+1-510-338-9438**, meeting number (access code): 2551 655 2595, meeting password: s7jHQjcSM83 (77547527 from phones)

TOPIC	ACTION	LEAD																											
Routine Business	Action	Lead																											
1. Welcome and call to order 2. Introductions/roll call for both in-person and online (sign-in sheet as relevant) <ul style="list-style-type: none"> a. <u>Members Present (in person or remotely):</u> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 30%;">Becker, City</td> <td style="width: 35%;"><input checked="" type="checkbox"/> Tracy Bertram (P) <input checked="" type="checkbox"/> Rick Hendrickson (A)</td> <td style="width: 35%;"><input checked="" type="checkbox"/> Greg Lerud (Admin) <input checked="" type="checkbox"/> Jacob Sanders (LT)</td> </tr> <tr> <td>Becker Township</td> <td><input checked="" type="checkbox"/> Brian Kolbinger (P) <input type="checkbox"/> Brad Wilkening (A)</td> <td></td> </tr> <tr> <td>Big Lake, City</td> <td><input type="checkbox"/> Paul Seefeld (P) <input type="checkbox"/> Kim Noding (A)</td> <td><input checked="" type="checkbox"/> Hanna Klimmek (Admin) <input type="checkbox"/> Lucinda Spanier (LT)</td> </tr> <tr> <td>Big Lake Township</td> <td><input checked="" type="checkbox"/> Dean Brenteson (P) <input type="checkbox"/> Larry Alfords (A)</td> <td></td> </tr> <tr> <td>Monticello, City</td> <td><input checked="" type="checkbox"/> Lloyd Hilgart (P) <input type="checkbox"/> Charlotte Gabler (A)</td> <td><input checked="" type="checkbox"/> Rachel Leonard (Admin) <input type="checkbox"/> Angela Schumann (LT)</td> </tr> <tr> <td>Monticello Township</td> <td><input checked="" type="checkbox"/> Bob Idziorek (P) <input type="checkbox"/> Shannon Bye (A)</td> <td></td> </tr> <tr> <td>Sherburne County</td> <td><input checked="" type="checkbox"/> Raeanne Danielowski (P) <input type="checkbox"/> Tim Dolan (A)</td> <td><input checked="" type="checkbox"/> Dan Weber (Admin) <input checked="" type="checkbox"/> Marc Schneider (LT) <input checked="" type="checkbox"/> Jessica Barthel (Sec'y)</td> </tr> <tr> <td>Silver Creek Township</td> <td><input checked="" type="checkbox"/> Barry Heikkinen (P) <input checked="" type="checkbox"/> Chris Newman (A)</td> <td></td> </tr> <tr> <td>Wright County</td> <td><input checked="" type="checkbox"/> Darek Vetsch (P) <input type="checkbox"/> Mark Daleiden (A)</td> <td><input checked="" type="checkbox"/> Clay Wilfahrt (Admin) <input type="checkbox"/> Barry Rhineberger (LT)</td> </tr> </tbody> </table> b. <u>Others Present (in person or remotely)</u> <ul style="list-style-type: none"> ■ Staff, consultants: Renee Regal, City of Becker, Virgil Hawkins, Wright County, Chad Hausmann, Wright County, Andrew Witter, Sherburne County 	Becker, City	<input checked="" type="checkbox"/> Tracy Bertram (P) <input checked="" type="checkbox"/> Rick Hendrickson (A)	<input checked="" type="checkbox"/> Greg Lerud (Admin) <input checked="" type="checkbox"/> Jacob Sanders (LT)	Becker Township	<input checked="" type="checkbox"/> Brian Kolbinger (P) <input type="checkbox"/> Brad Wilkening (A)		Big Lake, City	<input type="checkbox"/> Paul Seefeld (P) <input type="checkbox"/> Kim Noding (A)	<input checked="" type="checkbox"/> Hanna Klimmek (Admin) <input type="checkbox"/> Lucinda Spanier (LT)	Big Lake Township	<input checked="" type="checkbox"/> Dean Brenteson (P) <input type="checkbox"/> Larry Alfords (A)		Monticello, City	<input checked="" type="checkbox"/> Lloyd Hilgart (P) <input type="checkbox"/> Charlotte Gabler (A)	<input checked="" type="checkbox"/> Rachel Leonard (Admin) <input type="checkbox"/> Angela Schumann (LT)	Monticello Township	<input checked="" type="checkbox"/> Bob Idziorek (P) <input type="checkbox"/> Shannon Bye (A)		Sherburne County	<input checked="" type="checkbox"/> Raeanne Danielowski (P) <input type="checkbox"/> Tim Dolan (A)	<input checked="" type="checkbox"/> Dan Weber (Admin) <input checked="" type="checkbox"/> Marc Schneider (LT) <input checked="" type="checkbox"/> Jessica Barthel (Sec'y)	Silver Creek Township	<input checked="" type="checkbox"/> Barry Heikkinen (P) <input checked="" type="checkbox"/> Chris Newman (A)		Wright County	<input checked="" type="checkbox"/> Darek Vetsch (P) <input type="checkbox"/> Mark Daleiden (A)	<input checked="" type="checkbox"/> Clay Wilfahrt (Admin) <input type="checkbox"/> Barry Rhineberger (LT)	None	Chair
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3. Agenda: Revise/approve <i>Notes: Motion by Lloyd Hilgart, seconded by Barry Heikkinen</i>	Changes, Approve	Chair																											
4. Previous meeting notes <i>Notes: Motion made by Tracy Bertram, Seconded by Dean Brenteson</i>	Changes, Approve	Chair																											
5. Treasurer's Report	Acceptance	Treasurer																											

Retort: <i>Motion made by Lloyd Hilgart, seconded by Dean Brenteson</i>		
Action Items: None	Action	Lead
Discussion or Information Items		
<p>1. Update on RFP process for Purpose and Need study and/or NEPA Document Chad is exploring the issues and risks involved with both processes and shared some of those with the partnership. Chad thinks the partnership could pursue the NEPA process, and needs a vote to develop an RFP. There needs to be discussion on who owns the RFP contract- Wright County, Sherburne County, CMRP, or a combination of entities. Andrew Witter said that regardless of who owns the RFP, we are anticipating a JPA. There are more than enough funds to get through the Purpose and Needs study to decide if this is a Go or a No Go. Chad said that he can draft an RFP for a full Pell Purpose and Needs, he has some templates to follow so we don't need to reinvent the wheel.</p> <p>Raeanne summarized that if this is the route the partnership wants to take, a JPA will need to be drafted between Sherburne and Wright Counties, CMRP can fund the Purpose and Needs study and that will happen second. From there we can decide if this is a Go or a No Go project.</p> <p><i>Lloyd Hilgart made a motion to direct staff to start working on a JPA between Wright and Sherburne Counties and draft document for a Purpose and Needs study RFP. Dean Brenteson seconded the motion. There were no nays. The motion carried.</i></p> <p>2. Discussion of the future organizational structure of the CMRP – memo attached Notes: Lloyd questioned that if a JPA happens, where does CMRP go from there? Clay commented that there are a number of ways the group could be structured. A JPA is a formal branch of the government it is representing. A non-profit would be a 501c3 that is funded by businesses, private individuals, and other entities.</p> <p>A benefit of JPA is that 100% control is retained by the members of the group. Other things to consider with a JPA is that they are subject to Open Meeting laws and a JPA is inflexible in terms of raising funds as compared to a non-profit structure. A non-profit structure is not subject to Open Meeting laws and has the ability to fundraise and charge for membership dues to entities who want to be part of the group. However, a non-profit group is not 100% controlled by the jurisdictions like CMRP is now. Also, a non-profit has a limited scope of powers in terms of a transportation project, whereas a JPA is subject to more organizational management such as Articles of Incorporation, filing with the Secretary of State, Bylaws and annual meetings</p> <p>Darek stated that he is leaning more towards CMRP transitioning to a non-profit after the Purpose and Needs study.</p> <p>Rick Hendrickson stated that he wanted to make sure we had discussion only today and no voting on organizational structure to give a chance for everyone to take this information and discuss the pros and cons within their entities.</p>	None	Chair

<p>Clearly stated the role of the non-profit would be to serve as a communication HUB and a lobbying group, and as a non-profit they would have more leverage to do this.</p> <p>Rachel stated that we need to be clear that it would be morphing CMRP to meet the needs of the region and that CMRP is not folding. It is important that the members from cities and townships remain represented in a non-profit as they are in CMRP, but as a non-profit their input could go further than if they transitioned to a JPA structure.</p> <p>Darek suggested that staff draft potential bylaws to see what a non-profit structure would look like for CMRP to review at a future meeting.</p> <p>Clay offered to put together a Transition Strategy Sheet so the group could see what that transition process may look like.</p>		
<p>3. Other business/future agenda items:</p> <p>Notes: Info item from Darek is to take the Energy Transition Survey that is put out by the state.</p> <p>Marc said that the separation from Anne Carroll is complete with the exception of the workplan timeline which they are figuring that last piece out.</p>	None	Chair
<p>4. Adjourned: Motion made by Lloyd Hilgart, seconded by Dean Breanteson</p>	None	Chair